The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Indian Institute of Cost and Management Studies & Research

1.2 Address Line 1

> 85/1, Law College Road, Pune - 411004

Address Line 2

> New Campus: S.No. 37/2/2/4, Bavdhan Khurd, Pune

City/Town

> Pune

State

> Maharashtra

Pin Code

> 411021

Institution e-mail address

> search@indsearch.org

Contact Nos.

> 020-22917000,020-25431972, 020-64732006

Name of the Head of the Institution:

> Dr. N.M. Vechalekar

Tel. No. with STD Code:

> 020-25431972

Mobile:

8007487087

Name of the IQAC Co-ordinator:

Dr. Suwarna Shidore

Mobile:

9881377663

IQAC e-mail address:

suwarnashidore@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

MHCOGN13350

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

F.19.26/EC(SC-5)/DO/2014/28 Dated 4TH March 2015

1.5 Website address:

www.indsearch.org

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	84.40	2007	5 Years
2	2nd Cycle	B	2.78	2015	5 Years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

15.06.2007

1.8 AQAR for the year *(for example 2010-11)*

2015-2016

1.9 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR _____ _____ (DD/MM/YYYY)4
  ii. AQAR_____ _____ (DD/MM/YYYY)
 iii. AQAR_____ _____ (DD/MM/YYYY)
 iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ☐   emed ☐   Private ☐

Affiliated College   Yes ☐   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☑   No ☐

Regulatory Agency approved Institution   Yes ☑   No ☐

  (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

       Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☑

       Grant-in-aid + Self Financing ☐   Totally Self-financing ☑

1.11 Type of Faculty/Programme

Arts ☐　　Science ☐　Commerce ☐　Law ☐　　PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐　Health Science ☐　Management ☐ √

Others　(Specify)　| . |

1.12 Name of the Affiliating University *(for the Colleges)*　| Savitribai Phule Pune University |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University　| √ |

University with Potential for Excellence ☐　　UGC-CPE ☐

DST Star Scheme ☐　　CE ☐

UGC-Special Assistance Programme ☐　　☐

UGC-Innovative PG programmes ☐ other (*Specify*) ☐

UGC-COP Programmes ☐

2. IQAC Composition and Activities

2.1 No. of Teachers

3

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2

2.4 No. of Management representatives

2

2.5 No. of Alumni

1

2. 6 No. of any other stakeholder and

   community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

12

2.10 No. of IQAC meetings held   4

2.11 No. of meetings with various stakeholders: No. 11   Faculty 6

Non-Teaching Staff Students   2   Alumni 2   Others 1

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No √

        If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. 4   International 1   National   State 1   Institution Level 2

   (ii) Themes | SAARC Charter day celebration, Indian Banking, Employability and Expectations from Industry

2.14 Significant Activities and contributions made by IQAC

- CSR for collecting cloths and things to donate for NAAM foundation,
- Blood Donation Camp
- Women Entrepreneurship Development Programme
- Street Play on Drug abuse & AIDS Awareness

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Review of Evaluation System	From Academic year 2015-16, General MBA is introduced with 6 tutorials for full credit subjects and 3 tutorials for half credit subjects
More number of students placement	For MBA(Marketing) 100 % students who were registered for placement were placed. For MBA(Information technology) and MBA(Human Resource Mgmt) 88% and 79% students were placed respectively
Arranging seminars and Guest Sessions for students	Seminars and Guest sessions were arranged. 6 eminent personalities guided students.
Up-gradation of infrastructure	466 books and e-journals were added during the year
Alumni Activity	Alumni meet was organized and 2 alumni namely Dr. Sadanand Date and Mrs. Shubhalaxmi Panse received Distinguished Alumni Award.

 * Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes √ No ☐

Management √   Syndicate ☐   Any other body ☐

Provide the details of the action taken

AQAR for Academic year 2015-16 was placed on Academic Council meeting of the Institute for review purpose.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1		1	
PG	4		4	
UG				
PG Diploma	4	3	7	3
Advanced Diploma				
Diploma				
Certificate	3		0	3
Others				
Total	12	3	12	6

Interdisciplinary	3			
Innovative	1			

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: CBCS and Elective option : **CBCS**

   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11
Trimester	
Annual	

1.3 Feedback from stakeholders*Alumni [√] Parents [√] Employer [√] Students [√]
   (On all aspects)

Mode of feedback   :Online [√] Manual [√] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> MBA syllabus revision was taken place. From functional specialization, general MBA introduced with 4 electives. 10 point grading scale introduced. Choice based credit system with half and quarter credit subjects were introduced.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

UG department for BMS introduced

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	11		3	5

2.2 No. of permanent faculty with Ph.D. 5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
						5		5	

2.4 No. of Guest and Visiting faculty and Temporary faculty 11 8 0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	2	15
Presented papers			
Resource Persons	2	2	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of PowerPoint and YouTube for latest topics
- Use of Dashboards and Case Studies
- Students Seminars

2.7 Total No. of actual teaching days

during this academic year 182

2.8   Examination/ Evaluation Reforms initiated by
       the Institution (for example: Open Book Examination, Bar Coding,
       Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy, Double Valuation and Open Book Examination

2.9   No. of faculty members involved in curriculum
       restructuring/revision/syllabus development
       as member of Board of Study/Faculty/Curriculum Development workshop

14	14	14

2.10 Average percentage of attendance of students

82

2.11 Course/Programme wise
       distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MBA(HRM)	21	14%	57%	19%	0%	90%
MBA(IT)	11	9%	27%	27%	0%	64%
MBA(Mktg)	19	21%	21%	42%	5%	89%
MMS	31	6%	52%	16%	0%	74%
PGDBM	53	4%	42%	28%	0%	74%
PGDFS	3	0%	100%	0%	0%	100%
PGDHRM	2	50%	0%	50%	0%	100%
PGDEM	17	35%	41%	0	0%	76%
MHRD	4	50%	25%	25%	0%	100%
MFM	2	50%	50%	0%	0%	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

       1. Preparation of Academic Calendar
       2. Preparation of Teaching Plan by faculty members
       3. Monitoring of Teaching Plan by committee
       4. Evaluation of Teaching & Learning Process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	

HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	15
Others *(Institutional Faculty Development Initiatives)*	10

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12			
Technical Staff	1			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The brochures and circulars are sent to faculty members either by email or at staff room. A brainstorming session on Minor research program was arranged. All faculty members are encouraged for participating in Research Activity.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

* Note: The Institute is run on self-finance basis. though it is recognized by UGC under section 2 (F) and 12B it does not receive grants /financial support from UGC

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

* Note: The Institute is run on self-finance basis. though it is recognized by UGC under section 2 (F) and 12B it does not receive grants /financial support from UGC

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

* Note: The Institute is run on self-finance basis. though it is recognized by UGC under section 2 (F) and 12B it does not receive grants /financial support from UGC. Financial support to be provided to autonomous
 colleges is under consideration of the University.
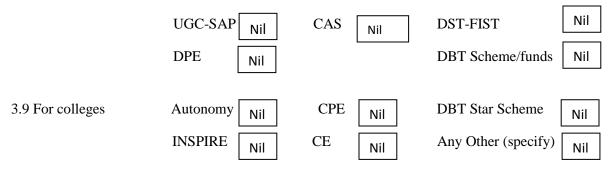

3.7 No. of books published   i) With ISBN No.   [3]   Chapters in Edited Books   [Nil]

ii) Without ISBN No.   [Nil]

3.8 No. of University Departments receiving funds from

UGC-SAP [Nil]   CAS [Nil]   DST-FIST [Nil]

DPE [Nil]   DBT Scheme/funds [Nil]

3.9 For colleges   Autonomy [Nil]   CPE [Nil]   DBT Star Scheme [Nil]

INSPIRE [Nil]   CE [Nil]   Any Other (specify) [Nil]

3.10 Revenue generated through consultancy

3.11 No. of conferences   : 4

organized by the Institution

Level	International	National	State	University	College
Number			1		3
Sponsoring agencies			Prof. Pramod Parkhi center for Banking		Institute

3.12 No. of faculty served as experts, chairpersons or resource persons [5]

3.13 No. of collaborations   International [2]   National [1]   Any other [2]

3.14 No. of linkages created during this year [3]

3.15 Total budget for research for current year in lakhs:

From Funding agency [   ]   From Management of University/College [50000]

Total [50000]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
2	Nil	2	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
who are Ph. D. Guides

2

and students registered under them

0

3.19 No. of Ph.D. awarded by faculty from the Institution

6

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   Nil   SRF   Nil   Project Fellows   Nil   Any other   Nil

3.21 No. of students Participated in NSS events:

University level   Nil   State level   Nil

National level   Nil   International level   Nil

3.22 No. of students participated in NCC events:

University level   Nil   State level   Nil

National level   Nil   International level   Nil

3.23 No. of Awards won in NSS:

University level   Nil   State level   Nil

National level   Nil   International level   Nil

3.24 No. of Awards won in NCC:

University level | Nil | State level | Nil

National level | Nil | International level | Nil

3.25 No. of Extension activities organized

University forum | Nil | College forum | 3

NCC | Nil | NSS | Nil | Any other | Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Women Entrepreneurship Development Programme

- Blood Donation Camp in collaboration with Deenanath Mangeshkar Hospital

- Lab to Land Programme

- Contribution to NAAM foundation and collaboration with Aashana Foundation

- Merit cum means scholarship to 20 deserving students by the Institute

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities: (Data to be received from Mr. Mohite)

Note: The Institute has excellent infrastructural facilities required for carring out academic, co-curricular and extra-curricular activities. Hence there is no need of creating additional infrastructure.

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.88 Acres	0		0
Class rooms	618 sq.mts	0		0
Laboratories	41 sq.mts	0		0
Seminar Halls	312 sq.mts	0		0
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		1	Self	1
Value of the equipment purchased during the year (Rs. in Lakhs)		298000		298000
Others				

4.2 Computerization of administration and library

Partially computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26550		466	70619	27016	
Reference Books						
e-Books						
Journals	60		36	35794	96	
e-Journals						
Digital Database						
CD & Video	650				650	
Others (specify)	310				310	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	225	3	2mbps	225	2	2	3	
Added								
Total	225	3	2mbps	225	2	2	3	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> 3 Programms

4.6 Amount spent on maintenance in lakhs:

   i) ICT   79327

   ii) Campus Infrastructure and facilities   143206

   iii) Equipments   195186

   iv) Others   280940

            Total :   698659

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Guest sessions and additional inputs were given to students for placement, sports, extra-curricular activities and co-curricular activities by the Institute. The Institute provides financial support to needy and deserving students.

5.2 Efforts made by the institution for tracking the progression

> Through Internal Concurrent evaluation and semester end examination evaluation

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
0	208	13	0

(b) No. of students outside the state

21

(c) No. of international students

0

Men

No	%
148	71%

Women

No	%
60	29%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
212	12	0	24	0	248	164	13	0	31	0	208

Demand ratio -   Dropout % -

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

--

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET [Nil] SLET GA [Nil] CAT [Nil] [Nil]

IAS/IPS etc [Nil] State PSC [Nil] UPSC [Nil] Others [Nil]

5.6 Details of student counselling and career guidance

Additional Inputs on Placement preparedness, communication skills were arranged as per the feedback from the students during counselling. Also inputs were gained from the Industry on this matter.

No. of students benefitted

41

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
133	51	36	15

5.8 Details of gender sensitization programmes

Through invited lectures by outside experts.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   Nil   National level   Nil   International level   Nil

No. of students participated in cultural events

State/ University level   24   National level   Nil   International level   Nil

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   Nil   National level   Nil   International level   Nil

Cultural: State/ University level   1   National level   Nil   International level   Nil

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	15	324625
Financial support from government	20	1754103
Financial support from other sources		
Number of students who received International/ National recognitions	3	*

* Note: 3 students received scholarship of 6885 US Dollars from University of Wisconsin, Parkside

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

Note: Sports and Cultural activities are organized at Institutional Level

5.12   No. of social initiatives undertaken by the students   [4]

5.13 Major grievances of students (if any) redressed: __Nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Develop world-class management professionals to meet the diverse and challenging demands of business, industry and society.

Mission: Provide international knowledge environment that will enthuse and encourage students and faculty to develop sustainable competencies in emerging global business scenarios.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

The Institute has constituted an expert committee consisting of subject experts, industry experts, senior professionals, alumni and senior teaching experts to review the syllabus and make necessary changes which will enhance the knowledge base of students as per industry standard.

6.3.2 Teaching and Learning

Under the guidance of senior academic expert committee, teaching and learning processes are discussed and evaluated and new pedagogy if necessary is implemented.

6.3.3 Examination and Evaluation

As per the rules of the parent university i.e. Savitribai Phule Pune University, Institute adopts examination system. From this academic year a photocopy is given to the students after 10 days of declaration of result. For accurate evaluation, double-evaluation is done for each paper.

6.3.4 Research and Development

The Institute has an initiative for major and minor research projects. In this connection a proposal is sent to UGC for Minor research project. Institute promotes faculty members for Research and Development in their respective specialization.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The Institute has latest ICT and has added latest books to its library.

6.3.6 Human Resource Management

Teaching and non-teaching staff positions are filled as per the AICTE and University norms.

6.3.7 Faculty and Staff recruitment

As per the regulations from authorized bodies, the institute has recruited required faculty and staff members.

6.3.8 Industry Interaction / Collaboration

For giving exposure to industry, the Institute arranges industrial visits for the students. The institute has memorandum of understanding with University of Wisconsin, Parkside for student and faculty exchange.

6.3.9 Admission of Students

For all MBA admissions, the process is handled by the Department of Technical Education (DTE). The institute is participating in DTE admission process.

6.4 Welfare schemes for

Teaching	Travel Grant for attending seminars
Non teaching	Festival Advance
Students	Fees Concession and Financial Support

6.5 Total corpus fund generated

148103865

6.6 Whether annual financial audit has been done   Yes   √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Expert Committee
Administrative			Yes	Expert Comiitee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   No

For PG Programmes   Yes   √   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Institute has appointed experts from industry and academics on the panel of paper-setters/examiners and moderators. Each faculty submits question bank which is used for paper-setting.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

IndSearch alumni base has more than 10000 records. They help as Resource persons, in placement activities and conducts guest sessions for the students.

6.12 Activities and support from the Parent – Teacher Association

The Institute arranges Parent Teacher Meet once in a year. Parents give their contact details which are used for Placement activities, Guest Session and Industrial Visits. Parents are actively involved in supporting students in their career development. The student performance named as "Srujananubhav" is presented for Parents. Parents interact with all the faculty members to understand the development of their ward. On 24th October, 2015 Srujananubhav was held with a theme as "Retro" More than 40 parents and relatives of students were present for the same.

6.13 Development programmes for support staff

Institute conducts sessions on Manners, Basic Communication training for the support staff. Support staff is encouraged to take education. Support staff also received training from AICTE regarding admission process. Support staff also gets training on basic operation of computers.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Bio-diversity campus is developed where flora and fauna from different species are maintained. The institute has been designed in such a manner that enough light and air is available during day time.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The collection of online feedback from the students initiated from this academic year which helped in getting analysis report

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Examination Reforms were implemented
- Guest sessions arranged
- Community Service programs were done as per schedule

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Refer to annexure - ii

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Introduction of PGDEM course
- Tree Plantation
- Organization of Public Awareness Lecture Series on Environmental issues

7.5 Whether environmental audit was conducted?   Yes √   No ☐

7.6 Any other relevant information the institution wishes to add. (for example, SWOT Analysis)

- The only management institute with autonomous status under Savitribai Phule Pune University
- Excellent infrastructural facilities
- MoU with University of Wisconsin – Parkside for student and faculty exchange
- Development of Bio-Diversity Campus

8.**Plans of institution for next year**

- Institute has a plan to establish new Under Graduate Department for BMS course.
- Organization of Seminars and Workshops
- Strengthening Internal assessment system
- Encouraging faculty for research activities
- Research funding from UGC for Major and Minor Research Project

Name: Dr. Suwarna Shidore   *Name Dr. Aparna Tembulkar*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the present Director, IQAC*

_____***_____

Annexure - i

<table>
<tr><td colspan="9" align="center">MBA ACADEMIC CALENDAR FOR 2015-2016</td></tr>
<tr>
<td colspan="4">H – Holiday
E.F.F - Exam Form Filling dates
TE- Term End Exam
LF- Late Fee
SLF - Super Late Fee</td>
<td colspan="5">PL-Preparatory Leave
FE- Final Exam
BL - Backlog Examination
TE-Term End Holiday
IF-IndFest</td>
</tr>
</table>

				Semester-I				
Week	M	T	W	T	F	S	Sunday	
1	**27 O**	**28 O**	**29 O**	30	31	1	2nd Aug, 2015	O -Orientation
2	3	4	5	6	7	8	9	
3	10	11	12	13	14	**15H**	16	Independence Day
4	17	18	19	20	21	22	23	
5	24	25	26	27	28	29	30	
6	31	1	2	3	4	5	6th Sep,2015	
7	7	8	9	10	11	12	13	
8	14	15	16	**17H**	18	19	20	Ganesh Chaturthi
9	21	22	23	24	25	26	**27H**	Ganesh Chaturdashi
10	28	29	30	**1 EFF**	**2 EFF**	3	4th Oct,2015	
11	5	6	7	8	9	10	11	
12	12	13	14	15	16	17	18	
13	19	20	21	**22H**	**23 LF**	24	25	Dassera
14	26	27	28	29	30	**31 TE**	1st Nov,2015	
15	**2 TE**	**3 TE**	**4 TE**	**5 TE**	**6 TE**	**7 TE**	8	
16	**9H**	**10H**	**11H**	**12H**	**13H**	**14H**	15	Diwali Holidays
17	16	17	18	19	20	21	22	
18	23	**24 SLF**	25	26	27	28	29	
19	**30 PL**	**1 PL**	**2 PL**	**3 FE**	**4 FE**	**5 FE**	6th Dec,2015	
20	**7 FE**	**8 FE**	**9 FE**	**10 FE**	**11 FE**	**12 FE**	13	

Teaching Days –92

Holidays - 10

Examination & PL/BL -19

Semester-II								
1	**14**	15	16	17	18	19	20	14thDec - Commencement Sem-II
2	21	22	23	24	**25H**	26	27	25th Dec - X'mas Holiday
3	28	29	30	31	1	2	3rd Jan,2016	
4	4	5	6	7	8	9	10	
5	11	12	13	14	15	16	17	
6	18	19	20	21	22	23	24	
7	**25 IF**	**26H IF**	27	28	29	30	31	Republic Day
8	1	2	3	4	5	6	7th Feb,2016	
9	8	9	10	11	12	13	14	
10	15	16	17	18	19	20	21	
11	22	23	24	25	26	27	28	
12	**29 TE**	**1 TE**	**2 TE**	**3 TE**	**4 TE**	**5 TE**	6th Mar,2016	
13	**7 TE**	**8 TE**	**9 TE**	**10 TE**	**11 TE**	**12 TE**	13	
14	**14 LF**	15	16	17	18	19	20	
15	21	22	23	**24H**	25	26	27	Dhulivandan
16	28	29	30	1	2	3	3rd Apr,2016	
17	4	5	**6 SLF**	7	**8H**	9	10	Gudi Padwa
18	11	12	13	**14H**	15	16	17	Ambedkar Jayanti
19	**18 PL**	**19 PL**	**20 PL**	**21 FE**	**22 FE**	**23 FE**	24	
20	**25 FE**	**26 FE**	**27 FE**	**28 FE**	**29 FE**	**30 FE**	1st May,2016	

Teaching Days –90

Holidays - 5

Examination & PL/BL - 24

MBA ACADEMIC CALENDAR FOR 2015-2016

H – Holiday	PL-Preparatory Leave
E.F.F - Exam Form Filling dates	FE- Final Exam
TE- Term End Exam	BL - Backlog Examination
LF- Late Fee	TE-Term End Holiday
SLF - Super Late Fee	IF-IndFest

Semester-III

Week	M	T	W	T	F	S	Sunday	
1	**20** **O**	**21** **O**	**22** **O**	23	24	25	26	O -Orientation
2	27	28	29	30	31	1	2nd Aug, 2015	
3	3	4	5	6	7	8	9	
4	10	11	12	13	14	**15H**	16	Independence Day
5	17	18	19	20	21	22	23	
6	24	25	26	27	28	29	30	
7	31	1	2	3	4	5	6th Sep,2015	
8	7	8	9	10	11	12	13	
9	14	15	16	**17H**	18	19	20	Ganesh Chaturthi
10	21	22	23	24	25	26	**27H**	Ganesh Chaturdashi
11	28	29	30	**1** **EFF**	**2 EFF**	3	4th Oct,2015	
12	5	6	7	8	9	10	11	
13	12	13	14	15	16	17	18	
14	19	20	21	**22H**	**23** **LF**	24	25	Dassera
15	26	27	**28** **TE**	**29** **TE**	**30** **TE**	**31** **TE**	1st Nov,2015	
16	**2** **TE**	**3** **TE**	**4** **TE**	**5** **TE**	**6** **TE**	**7** **TE**	8	
17	**9H**	**10H**	**11H**	**12H**	**13H**	**14H**	15	Diwali Holidays
18	16	17	18	19	20	21	22	
19	23	**24** **SLF**	25	26	27	28	29	
20	**30** **PL/BL**	**1** **PL/BL**	**2** **PL/BL**	**3** **FE**	**4** **FE**	**5** **FE**	6th Dec,2015	
21	**7** **FE**	**8** **FE**	**9** **FE**	**10** **FE**	**11** **FE**	**12** **FE**	13	

Teaching Days –95
Holidays - 9
Examination & PL/BL -22

Semester-IV								
1	**14**	15	16	17	18	19	20	14th Dec - Commencement Sem-II
2	21	22	23	24	**25H**	26	27	25th Dec - X'mas Holiday
3	28	29	30	31	1	2	3rd Jan,2016	
4	4	5	6	7	8	9	10	
5	11	12	13	14	15	16	17	
6	18	19	20	21	22	23	24	
7	**25 IF**	**26H IF**	27	28	29	30	31	Republic Day
8	1	2	3	4	5	6	7th Feb,2016	
9	8	9	10	11	12	13	14	
10	15	16	17	18	19	20	21	
11	22	23	24	25	26	27	28	
12	**29 TE**	**1 TE**	**2 TE**	**3 TE**	**4 TE**	**5 TE**	6th Mar,2016	
13	**7 TE**	**8 TE**	**9 TE**	**10 TE**	**11 TE**	**12 TE**	13	
14	**14 LF**	15	16	17	18	19	20	
15	21	22	23	**24H**	25	26	27	Dhulivandan
16	28	29	30	1	2	3	3rd Apr,2016	
17	4	5	**6 SLF**	7	**8H**	9	10	Gudi Padwa
18	11	12	13	**14H**	15	16	17	Ambedkar Jayanti
19	**18 PL/BL**	**19 PL/BL**	**20 PL/BL**	**21 FE**	**22 FE**	**23 FE**	24	
20	**25 FE**	**26 FE**	**27 FE**	**28 FE**	**29 FE**	**30 FE**	1st May,2016	

Teaching Days –90
Holidays - 5
Examination & PL/BL - 24

Title of the Best Practice-I:
Differential Experiential Learning Corporate Internship (DELCI):

This programme is developed in line with the vision of the Institute to create world class management professionals. In management education, it is necessary to have a clinical approach. In addition to theory it is extremely important for students to gain a hands-on experience in the real life corporate world. The main objectives of this practice are:

- To expose students to real life corporate scenario.
- To acclimatize students to the corporate environment.
- To motivate students to gain hands-on experience.
- To ensure that students are not required to compromise on their academics and the class room learning can be compensated through practical exposure.
- To leverage technology to students for dissemination of the classes which are missed due to the corporate internship.

Title of the Best Practice – II:
Efficiency in declaring examination Result

The Institute has a centralized assessment program which is initited immediately after the end of the first paper on the first day. The Panels are contacted in advance. After getting the answer sheets from the supervisors, they are masked and papers are given to examiners. The institute has double evaluation system. The checked answersheets are then given to the Moderator for moderation. The marks from the moderators are then entered into the worksheet and then they are processed. After the last day of examination, all marks are processed. Ledger is generated which has internal and external marks. The Internal marks for all the subjects are received at the examination department before 7 days of commencement of examination. Ledger is checked manually and result is processed. This gives result within 16 days of the last day of examination.