

MANDATORY DISCLOSURE

I. NAME OF THE INSTITUTION:

Indian Institute of Cost and Management Studies and Research (IndSearch)
(An Autonomous Institute Permanently affiliated to University of Pune; Autonomous status conferred and granted by University Grants Commission, New Delhi, Government of Maharashtra and University of Pune)

Address including telephone, Fax, e-mail.
85/1, Chiplunkar Road, Erandwane, Pune-411004
Phone No. 020-25431972, 020-25441524
Fax No. 020-25433241
e-mail: search@indsearch.org
Website: www.indsearch.org

II. NAME & ADDRESS OF THE DIRECTOR

Dr. Ashok Joshi
Director,
Indian Institute of Cost and Management Studies & Research (IndSearch),
85/1, Chiplunkar Road, Pune-411004

III. GOVERNANCE

Members of the Board and their brief background.

Board of Trustees

1. Prof. Pramod Parkhi – (Chairman) Practicing Cost and Management Accountant, Former Chairman, COSMOS Co-op Bank Ltd,(Multi – State Scheduled Bank), Former President, ICWAI, Kolkatta
2. Dr. Anand Karandikar (Member) – Chairman, Metric Consultancy Ltd., Pune
3. Shri K. B. Varnekar (Member) Former Member of Senior Management of various Multi- National Companies in India and abroad.
4. Dr. Ashok Joshi (Director and Member Secretary) – Founder Dean, Faculty of Management, University of Pune, President (1999-2000) Association of Indian Management Schools,
5. Prof. Y.k.Bhooshan (Member) Former Director General, NMIMS, Mumbai, President (1993-94) Association of Indian Management Schools, and President (2000-2002), Association of Management Development Institutions in South Asia (AMDISA)
6. Prof. Mrs. Sunita Joshi (Member) – Associate Dean, Examinations, Information Resource Centre and Computing Centre, IndSearch, Pune

Governing Body

1. Prof. P.D. Parkhi –(Chairman & Management Representative) Practicing Cost and Management Accountant, Former Chairman, COSMOS Co-op Bank Ltd,(Multi – State Scheduled Bank), Former President, ICWAI, Kolkatta
2. Dr. Arun Nigavekar - (Educationist)Raja Ramanna Fellow, Former Chairman UGC, Former VC Pune University, Former Director NAAC, Senior Advisor Science & Technology Park
3. Prof. Dr.B.R.Ananthan – (UGC Nominee) Professor, Department of Studies in Business Administration, University of Mysore
4. Dr. Pandit Vidyasagar - (University of Pune Nominee) Director, Board of College & University Development, University of Pune
5. Prof. Kirduk - (Nominee Department of Higher & Technical Education, Government of Maharashtra) - Joint Director, Technical Education Regional Office, Pune
6. Dr. P.C. Shejwalkar – (Management Representative) University Professor Emeritus
7. Dr. Anand Karandikar – (Management Representative) Chairman, Metric Consultancy Services Ltd.
8. Prof. Y.K. Bhushan – (Management Representative) Former Director General, NMIMS Mumbai
9. Prof. Sunita Joshi - (Faculty Representative) Associate Dean - EC & IRC, IndSearch
10. Dr. N.M. Vechalekar – (Faculty Representative)Associate Dean – PGP, Indsearch
11. Dr. Ashok Joshi – (Director) Director, IndSearch

Members of Academic Advisory Body.

Functional Committees:

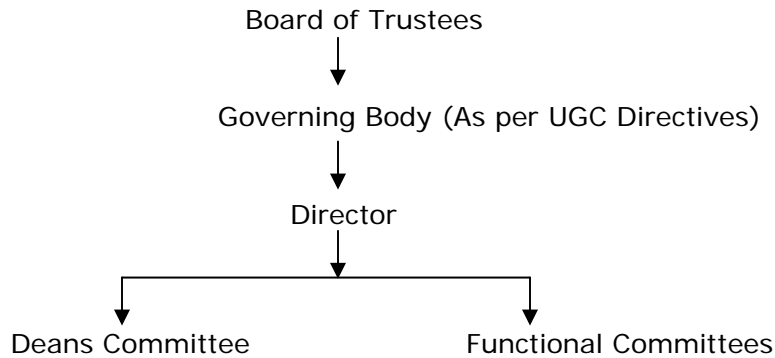
Sr. No.	Activity Name	Responsible Faculty Member(s)
1	Placement	Dr. N. M. Vechalekar Prof. Manisha Chopde (HR) Prof. Aparna Tembulkar (Marketing) Prof. Baishali Mandal (IT)
2	Project	Dr. N. M. Vechalekar Prof. Manisha Chopde (HR) Prof. Aparna Tembulker (Marketing) Prof. Suwarna Maslekar-Shidore (IT)
3	Admissions	Prof. Sunita Joshi Prof. Sandeep Gokhale Prof. Suhasini Honap

4	Alumni	Dr. Ashok Joshi Prof. Suvarna Shidore Prof. Aparna Tembulkar
5	Community Services (Outbound Program)	Prof. Sunita Joshi Prof. Kaustubh Moghe Prof. Ashwini Joshi Prof. Suvarna Shidore
6	Examinations	Prof. Sunita Joshi Dr. N. M. Vechalekar Prof. Suvarna Shidore Prof. M.M. Ranade Prof. Suhasini Honap
7	Data Warehousing (Centralized database)	Dr. N. M. Vechalekar Prof. Vikas Peshave Prof. Sunita Joshi Prof. M. M. Ranade Prof. Suvarna Maslekar-Shidore.
8	Quality Assurance and Improvement Cell	Dr. Ashok Joshi Dr. N. M. Vechalekar Prof. Sunita Joshi Prof. Vikas Peshave
9	Infrastructure	Prof. Sunita Joshi Prof. Tushar Halbe Prof. Adv. C. B. Kale
10	Add-On Programs	Dr. N. M. Vechalekar Prof. Sunita Joshi Prof. Manisha Chopde Prof. Aparna Tembulkar Prof. Baishali Mandal
11	Student Development (Sports, Cultural and Health Care)	Prof. Sunita Joshi Prof. Sandeep Gokhale Prof. Suvarna Maslekar-Shidore Prof. Tushar Halbe Prof. Vikas Peshave
12	Seminar, Guest Lectures and Public Lecture Series	Dr. N. M. Vechalekar Prof. Manisha Chopde Prof. Sham Wagh Prof. Aparna Tembulkar
13	Meetings	Dr. N. M. Vechalekar Prof. Sandeep Gokhale Prof. Manisha Chopde
14	Foreign Relations	Dr. Ashok Joshi Dr. N. M. Vechalekar Prof. Sunita Joshi
15	Executive Development and Industry Relations	Dr. N. M. Vechalekar Prof. Sham Wagh Prof. Aparna Tembulkar
16	Library	Prof. Sunita Joshi Prof. Baishali Mandal
17	Housekeeping	Prof. Sunita Joshi Prof. Aparna Tembulkar Prof. Tushar Halbe

Frequency of the Board Meetings and Academic Advisory Body.

The Board meets thrice a year
The functional committees meet every month.

Organizational chart and processes



Nature and Extent of involvement of faculty and students in academic affairs / improvements.

Every month, faculty meeting is arranged with Director, members of Deans' committee and members of functional committees. Feedback on progress in syllabus teaching, students' suggestions and faculty suggestions are discussed. New teaching methods are discussed in such meeting. Guest faculty is identified in such meetings to give first hand industrial exposure to the students. Additional inputs other than course syllabus are given in each semester and review is taken. Students' feedback on teachers as well as on other aspects is obtained on regular basis. This is also discussed in monthly faculty meetings.

IV. PROGRAMMES

Name of the Programmes (Full Time) approved by the AICTE.

1. MBA(IT) (2 year full time)
2. MBA(HRM) (2 year full time)
3. MBA(Mkt. Mgmt.) (2 year full time)

Name of the Programmes (Part Time) approved by the AICTE.

Master of Management Sciences (MMS) (3 years part-time - Two year part-time PGDBM followed by One year of part-time MMS)

Name and duration of programme(s), if any, yet to be approved by AICTE and affiliated to University of Pune and approved by Govt. of Maharashtra and being run in the same campus.

Not Applicable

For each Programme the following details are to be given :

A)

Name: MBA (IT)

Number of seats: 60 Approved by AICTE, University of Pune and DTE, Govt. of Maharashtra

Duration: Two Year Full-Time.

Cut off mark for admission during the last 2 years: ATMA test score of 420 out of 800.

Fee: Rs. 75,000/- per year.

Placement Facilities

Placement is done through in-house department named as "Career Development Cell headed by competent person and assisted by faculty members.

Campus placement in last two years with minimum salary, maximum salary and average salary.

Students Placed: 2007: 20 and 2008: 40

Maximum Salary Rs. 25,000 Per Month, Minimum Salary Rs. 15,000 Per Month, Average Salary Rs. 20,000 Per Month.

Note: Placement is done for second year students for those who opt for it.

B)

Name : MBA (HRM)

Number of seats: 60 Approved by AICTE, University of Pune and DTE, Govt. of Maharashtra

Duration: Two Year Full-Time.

Cut off mark for admission during the last 2 years.: ATMA test score of 400 out of 800.

Fee: Rs. 75,000/- per year.

Placement Facilities

Placement is done through in-house department named as "Career Development Cell headed by competent person and assisted by faculty members. Help of outside placement agencies is also taken.

Campus placement in last two years with minimum salary, maximum salary and average salary.

Students Placed: 2007: 46 and 2008: 45

Maximum Salary Rs. 15,000 Per Month, Minimum Salary Rs.10,000 Per Month, Average Salary Rs. 12,500 Per Month.

Note: Placement is done for second year students for those who opt for it.

C)

Name: MBA (Mkt. Mgmt.)

Number of seats: 60 Approved by AICTE, University of Pune and DTE, Govt. of Maharashtra

Duration: Two Year Full-Time.

Fee: Rs. 75,000/- per year.

Placement Facilities

Placement is done through in-house department named as "Career Development Cell headed by competent person and assisted by faculty members. Help of outside placement agencies is also taken.

Campus placement in last two years with minimum salary, maximum salary and average salary.

Students Placed: 2007: N.A. and 2008: 48

Maximum Salary Rs. 15,000 Per Month, Minimum Salary Rs.10,000 Per Month, Average Salary Rs. 12,500 Per Month.

Note: Placement is done for second year students for those who opt for it.

D)

Name : Master of Management Sciences (MMS)

Number of seats: 90 Approved by AICTE, University of Pune and DTE, Govt. of Maharashtra

Duration: Three Years Part—Time (3 years part-time - Two year part-time PGDBM followed by 1 year of part-time MMS)

Cut off mark for admission during the last 2 years: Pass in two year diploma in business management from any statutory Indian University.

Fee: Rs. 22,000/- per year.

Placement Facilities

Majority of the students of this course are working individuals who aspire for obtaining knowledge of basic business management.

Campus placement in last two years with minimum salary, maximum salary and average salary: Not Applicable

Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of AICTE approval. **Not Applicable.**

Details of the Foreign Institution/University:

Name of the University/Institution

Address

Website

Is the Institution/University Accredited in its Home Country

Ranking of the Institution/University in the Home Country

Whether the degree offered is equivalent to an Indian degree?

If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and jobs both within and outside the country.

Nature of Collaboration

Conditions of Collaboration

Complete details of payment a student has to make to get the full benefits of collaboration.

For each Collaborative/affiliated Programme give the following:

Programme Focus

Number of seats

Admission Procedure

Fee

Placement Facility

Placement Records for last two years with minimum salary, maximum salary and average salary

Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May, 2005.

V. FACULTY

Number of faculty members:

Faculty	MBA(IT)	MBA(HRM)	MBA(Mkt.Mgmt.)	MMS(PT)
Permanent	9	9	8	2
Visiting	5	5	2	10
Adjunct/ Emeritus	1	2	1	-
Guest	3	3	2	-

Profile of each faculty with qualifications, total experience, age and duration of employment at the institute concerned.

Name of the Course	S.No.	Name (s) of the Teaching Faculty	Qualifications with field of specialization			AGE	Experience			Date of Joining the Institution
			UG	PG	Doctorate		a	b	c	
UG Level										
PG Level										
MBA(HRM)	1.	Dr Ashok Joshi	BCom	MMS, MCom, MA (Eco)	PhD	59	39		27	11/10/94
	2.	Dr N M Vechalekar	BCom	Mcom, FICWA	PhD	53	32		6	03/03/04
	3.	Dr Bishnupriya Chakravatri	B.A.	M.A.	PhD	62	16		10	01/12/07
	4.	Prof Kalyan Chakravarti	B.Tech.		Ph.D.	68	7	36	3	01/12/07
	5.	Prof Sham Wagh	BCom	Mcom, PGDBA (IIM-A), AICWA	Registered in 2002	54	28	29	8	30/01/99
	6.	Prof. M.L. Rajput	B.A.	LLB		71	31	11		11/12/06
	7.	Prof Deven Dhanak	BA	MA (Comm), MDBA	Registered	53	22	6		01/07/97
	8.	Prof Manisha Chopde	BSc	MCM, PGDBM	Registered in 2004	31	9		4	26/06/99
	9.	Prof C B Kale	BSc	LLB		57	17	31		01/07/06
MBA(IT)	10.	Prof Sunita Joshi	BSc BLib	MMS (Syst) MLib DCM	Registered in 2004	57	31		4	11/10/94
	11.	Prof M M Ranade	DME	PGDPE & FCSI		65	21	21		11/06/95
	12.	Prof Sandeep Gokhale	BCS	MCM	Registered in 2004	34	9		4	01/12/99
	13.	Prof Ashwini joshi	BA	MA (Maths), MMS, CSQA		59	19	4		01/08/91
	14.	Prof Suwarna Shidore	BCom	MCM, PGDBM	Registered in 2004	36	9	4	4	29/07/2000
	15.	Prof Baishali Mandal	BCom	MCM, PGDBM	Registered in 2004	32	9		4	01/12/99
	16.	Prof Goraksh Kalane	BA	MCM		29	3			05/08/05
	17.	Prof Nilambari Joshi	B.Com.	M.C.A.		29	1.5			26/02/06
	18.	Prof Suhasini Honap	B.Com.	M.C.M.		33	4	0		01/07/03
MBA(Mkt. Mgmt.)	19.	Dr Subhash Bhavne	BA	MA, LLB, PGDBA (IIM-A)	PhD	69	22	20	12	21/08/06
	20.	Prof. Vikas Peshave	B.Com	M.Com, AICWA		43	2	21	1	17/12/07
	21.	Prof Aparna Tembulkar	DERE, BA	PGDMM, PGDBM, MMS		36	4	13		24/05/04
	22.	Dr. Ashok Mittal	BCom	MCom	PhD		46	27	11	08/06/07
	23.	Prof Manjari Lal	B.Sc.	MBA		42	3			24/03/06

	24.	Prof Tushar Halbe	B.Com	MCom, LLB, DBM MMS, CS		36	4	11		28/11/05
	25.	Prof Arjun Mohite	B.Com	MCom, DCM		46	2	11		23/02/93
	26.	Prof. Sahil Shah	B.Com.	M.Com., M.M.S.		29		2.5		01/06/2008
M.M.S.	27.	Prof. Rupali Gupte	B.Com	MCom, AICWA		37	4			01/08/2006
	28.	Prof. Devaki Jain	B.Com.	M.Com., PGDFS		32	3	2		01/01/2008

Note: Brief Bio-Data of each faculty member enclosed herewith

Number of faculty employed and left during the last two years

Total faculty members employed during past two years was twenty-five of which four faculty members have left and replaced.

Profile of Director / Principal with qualifications, total experience, age and duration of employment at the institute concerned.

Name: Dr. Ashok Joshi: Director IndSearch:

Qualification: MA, M.Com, MMS, Ph.D

Age: 59 Years.

Experience: 38 Years teaching and 26 Years Research.

Duration of Employment with the Institute: 33 Years,

About the Director

Dr. Ashok Joshi, the Director and Research Professor at Indian Institute of Cost and Management Studies and Research is an eminent educationist. The learned academician in him prompted him to acquire his Ph.D. Degree in Cost Accounting, an MMS in Marketing, the MA Degree in Economics and the M.Com. Degree in Costing. Dr. Joshi has to his credit 35 years of teaching and research experience at the postgraduate level at well renowned colleges in Pune and other reputed Universities in Maharashtra. Apart from performing his duties as the President of Association of Indian Management Schools (AIMS), a national network and forum of Business Schools in India, he has developed a vision and the corporate drive in policy making for management education. The Ministry of Human Resource Development, Government of India had appointed him to serve on its Committee on Policy Perspectives for Management Education and on the reconstituted Board of Accreditation.

Dr. Joshi is also the Editor of AMDISA Newsletter of the Association of Management Development Institutions in South Asia, a SAARC affiliated body.

Dr. Ashok Joshi has been nominated on the first Board of Governors of Veer Mata Jijabai Technical Institute (VJTI), Mumbai. He is also nominated by UGC on the Accounting Standards Boards. Dr. Joshi has been awarded the Ravi J. Mathai National Fellow Award in August 2004 for his lifetime contribution to the field of Management Education.

He has successfully made his presence felt in other universities in Maharashtra by actively taking part in highly regarded committees in the capacity of a member. He has been the dynamic member of Research & Recognition Committee in Management

Studies, Commerce and Cost & Works Accounting, North Maharashtra University & BOS in Commerce and Management Studies - North Maharashtra University, Jalgaon, Research & Recognition Committee, Bharati Vidyapeeth Deemed University and Symbiosis Deemed University for years.

A visionary and a man driven by his passion for learning, Dr. Joshi has traveled around the globe and visited countries and continents spreading the light of knowledge

Whether student assessment of faculty is in force. Yes

VI FEE

Details of fee, as approved by State Fee Committee, for the Institution.

The present fee structure is approved as per University of Pune statutes and UGC. The details of fees is as under:

	MBA(IT)	MBA(HRM)	MBA(Mkt Mgmt.)	MMS
Tuition Fee	67,000	67,000	67,000	20,000
Lab Fee	6,000	6,000	6,000	2,000
Refundable Deposit	4,000	4,000	4,000	2,000
Insurance	400	400	400	0

Time schedule for payment of fee for the entire programme.

For each course the fees is collected before courses start. Deserving students are allowed to pay the fee in installment. For second year students, fee is collected before the classes start. Deserving students are allowed to pay the fee before mid-term examinations.

Fee waivers granted with amount and name of students.

Every year poor students are given partial waiver. Students are given office work on hourly basis not exceeding 20 hours per week to support them financially.

Number of scholarships offered by the institute with the name of students, duration and amount.

Scholarships are offered to meritorious students.

Criteria for fee waivers/ scholarships. Financial background and urge to learn

Estimated cost of Boarding and Lodging in Hostels.

The institute does not provide boarding to students.

Boarding cost in Pune varies from Rs, 25,000 to 30,000 per year

Lodging cost varies from Rs. 20,000 to 30,000 per year.

VII. ADMISSION

Number of seats sanctioned with the year of approval. Number of students admitted under various categories each year in the last two years. Number of applications received during last two years.

Particulars	MBA(IT)	MBA(HRM)	MBA(Mkt.Mgmt.)	MMS
Seats Sanctioned by AICTE, University of Pune & DTE, Govt. of Maharashtra	60	60	60	90
Year of Approval by AICTE	1994-95	1994-95	2007-08	1994-95
Admissions: 2007-08	60	60	60	90
Admissions: 2008-09	57	60	60	65
No. of Applications Recd. 07-08	220	220	200	NA
No. of Applications Recd. 08-09	180	220	200	NA

Note: Actual admissions data includes admissions to courses approved by AICTE, University of Pune and DTE, Govt. of Maharashtra.

III. ADMISSION PROCEDURE

Mention the admission test being followed, name and address of the Test Agency and its URL (website).

ATMA (AIMS test for Management Admissions: URL: www.atma-aims.org).

Number of seats allotted to different Test Qualified candidates CAT, MAT, XAT, JMET, ATMA, CET, JEE (State conducted tests/University tests).

There is no such allocation of seats as only one test is conducted.

Calendar:

Last date for request for applications.

The applications are invited after ATMA results are declared in February every year.

Last date for submission of application

Last date is notified on our website.

Dates for Group Discussion (GD)/Interviews

Dates of PI are notified on web-site and also communicated by post to all applicants. PI is conducted all over India at 4 different centers dates of which are different for different centers.

Dates for announcing final results

Results of the test are announced after the representatives are back from each center within a week's time

Release of admission list (main list and waiting list should be announced on the same day)

Admission list is released after review by committee.

Date for acceptance by the candidate (time given should in no case be less than 15 days)

Sufficient time is given to students to take admissions after the results are announced.

Last date for closing of admission.

Admissions are closed after the approved intake is full.

Starting of the Academic session.

Academic session is started as per calendar announced by University of Pune.

The waiting list should be activated only on the expiry of date of main list

The policy of refund of the fee, in case of withdrawal, should be clearly notified.

The refund rules as per the AICTE & University of Pune rules are printed in the brochure as well as notified on website.

IX.CRITERIA AND WEIGHTAGES FOR ADMISSION

Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview etc.

Admission Test score 50%, Academic Performance 25% and GDPI 25% weightage.

Mention the minimum level of acceptance, if any, for any criteria.

In exceptional cases, lower second class students are admitted provided their past performance is consistent

Mention the cut-off levels of percentage & percentile scores (section-wise and/or total as case may be) of the candidates in the admission test who are called for GD/Interview

Candidates having ATMA score more than 50% with first class at graduation or higher second class and good performance at PI.

Mention last two years cut-off percentage & percentile (section-wise and/or total as the case may be) of the candidates called for GD/Interview.

Last two years cut-off is second class graduation and over 50% score at ATMA

Display marks scored in Test, GD, Interview etc. and in aggregate for all candidates who come for GD/ Interview etc.

The information of test results is communicated to students by letter as well as displayed on notice board.

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